



Real Ideas Spaces COVID-19 guidelines

Real Ideas spaces are home to a vibrant community offering opportunities to make, interact and learn. The health and safety of the community, our members and visitors is our foremost priority. We have developed a set of COVID-19 guidelines to ensure our spaces are safe whilst offering an enjoyable experience.

Throughout your time in our spaces, we ask that you work with us by following our guidelines.

- In line with government regulations, please check in using the QR codes within our spaces.
- Please wear a face covering on arrival and while moving around the building.
- Please observe social distancing whilst inside our spaces.
- Follow our one-way system and signage which has been designed to maintain physical distance.
- Use the hand sanitiser or hand washing facilities provided at entrance and toilets.
- If you would like to use our co-working facilities, please pre-book via the Real Ideas website.
- You must book an induction via the Real Ideas website before using the co-working spaces and meeting rooms.
- Only use the building if it is essential.
- Sanitising wipes are provided, please clean your work station before leaving.
- If you feel at all unwell before your visit, please do not visit our spaces and instead contact us to cancel your booking.
- If you have pre-booked a co-working desk, please arrive as close to the time of your reservation as possible to manage the number of people in the building.
- As guidelines are subject to change, we recommend people check the [gov.uk](https://www.gov.uk) and [NHS](https://www.nhs.uk) websites frequently for any additional information.