

JOB TITLE	Consultant (Basic Skills Learning Facilitator)
WORKING BASE	Liskeard
HOURS	35 hrs per week
SALARY	From £25,000 p.a.

Game Changer

Game Changer will transform the lives of young people living in challenging circumstances in Cornwall and the Isles of Scilly today. It will support them to overcome the complex challenges they face; understand their individual aptitudes and interests; develop skills and experiences; build connectivity and networks; resulting in them moving into work or long-term learning.

Specifically, Game Changer will deliver four outcomes:

- Participants are better equipped to address their personal barriers to engagement.
- Participants report increased confidence and well-being.
- Participants report increased knowledge and confidence in their plans for future careers.
- Participants are ready to re-enter mainstream education, employment or apprenticeships

To do this, we are harnessing an extensive network of local businesses, voluntary and third sector providers, schools, NHS, housing associations, innovators and sector specialists who will work together to transform the lives of 1035 15 – 24-year olds.

Job Purpose:

The Basic Skills Learning Facilitator is a key member of the Game Changer delivery team. They play a crucial role in supporting and inspiring young people aged 15-24 to achieve accredited maths and English qualifications through Challenge Based Learning.

Key roles and responsibilities:

Delivering quality services and products and producing great outcomes individually and within project teams

- To design and deliver innovative approaches for Maths and English through Challenge Based Learning.
- To design learning materials that inspires and enables achievement
- To deliver basic skills learning in project based contexts with groups and individual 1:1 situations.
- To undertake initial assessments of young people to assess suitable learning pathways.
- To support young people to achieve outcomes that enable them to progress into work, apprenticeships or further education
- To develop relationships and partnerships with individuals and organisations that are required to set up high quality challenge based learning
- To use skills, knowledge and expertise to help influence strategic development particularly within delivery of Basic Skills and Challenge Based Learning
- To fully participate in RIO's practice development programme to ensure excellent delivery of CBL across the whole of the organisation and integration of Basic Skills

To work effectively as part of project teams, applying RIO's approach and values

- To develop RIO's approach to basic skills qualification delivery utilising technologies
- To work with Game Changer delivery team in developing opportunities for young people to experience real world issues through Challenge Based Learning, building confidence and breaking down barriers, real and imagined, between perceptions of work and real opportunities.
- To provide leadership, project management and consultancy both internally and externally.
- To measure and celebrate impact.

To work with Heads of Service in developing leads and opportunities for new work, focusing on exploiting existing relationships

- To help develop a customer base leading to business opportunities, sales and innovation in accordance with the RIO principles and ethos

General responsibilities:

- To represent RIO and to understand and talk coherently about RIO service provision to influence change.
- To adhere to and uphold RIO's social purpose, strategic aims and policies.
- To contribute to a culture of equality and demonstrate a commitment to removing all forms of discrimination as a colleague and service provider.
- To act with integrity and maintain the highest professional standards always.
- To meet individual targets and to ensure those you performance manage meet their targets.
- To maintain the level of qualifications/personal and professional development and competence required to carry out this role and notify the company immediately of any circumstance that affects this.
- To effectively use all RIO reporting and other systems.
- To provide mentoring support to other members of RIO staff.
- A flexible approach is required for the role, as additional, reasonable duties commensurate with the role and as agreed in advance with the Commercial Director/Chief Executive may occur from time to time.

This job description is not necessarily an exhaustive list of duties but is intended to reflect a range of duties the post-holder will perform. The job description will be reviewed regularly and may be changed in the light of experience and in consultation with the post-holder.

Employee Signature:

Date:

Director:

Date:

PERSON SPECIFICATION

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • An accredited assessor qualification • Relevant teaching qualification for pre- and post-16 • Math and English GCSE's A-C 	<ul style="list-style-type: none"> • An accredited verifier qualification • SEQ Mentor • ILM
Experience	<ul style="list-style-type: none"> • Experience of working with disadvantaged young people to achieve positive outcomes • Experience as a qualified quality assurance practitioner of carrying out internal or external quality assurance of qualifications for a minimum of two assessors • Development of Basic Skills learning materials • Developing and following schemes of work/lesson plans • Significant experience in training and learning delivery • Direct delivery facilitating the development of young people/ individuals or organisations. 	<ul style="list-style-type: none"> • Multi partnership working across public and private sector • Setting up and running social enterprise • Co-production & co-design • Experience of coaching and supporting individuals • Experience of creating innovative projects and programmes that address problems for individuals/ organisations and or society. • Providing consultancy advice
Knowledge	<ul style="list-style-type: none"> • Assessment frameworks • A thorough understanding of National Occupational Standards • Up-to-date with developments in management and leadership practice • Effective application of digital technology in learning environments 	<ul style="list-style-type: none"> • Partnership development • Business development • Strategic development and social policy • Social Enterprise development and management. • Knowledge of the education system • Understanding of ways of addressing worklessness / underemployment problems in the UK

		<ul style="list-style-type: none"> • Safeguarding policies and procedures
Skills	<ul style="list-style-type: none"> • Motivating and inspiring others • Team work, collaboration and co-production. • Work independently with minimal direct supervision • Working to tight deadlines • Commitment to excellent customer service • Work flexibly and prioritise tasks • Strong negotiation skills • Multi-tasking • Strong empathy with the values of RIO, our Vision and our work. • Conceive manage and drive positive change. • Ability to communicate at variety of levels • Proficient in the use of IT including web based applications, Microsoft Word and Excel. 	<ul style="list-style-type: none"> • Sales and income generation • Functional management
Personal attributes	<ul style="list-style-type: none"> • Dedication, passion and tenacity • Excellent communicator • Outcome driven • Ability to challenge and be challenged • Passion for change • Commitment to anti discriminatory practice • Entrepreneurial spirit • Visionary • Friendly and open approach to work • Commitment to personal development 	<ul style="list-style-type: none"> • Leading multi-disciplinary teams

	<ul style="list-style-type: none">• Ability to manage change and uncertainty	
Other	<ul style="list-style-type: none">• Willingness to travel	